

ANDI PANGERAN

Program & Communication Manager

Personable Program & Communication Management Professional with experiences specializing in Organizational Management, including Program Management, Organizational Information and Communication Management and Technology, Knowledge Management, Fundraising Strategy, Budget Management & Planning, Program Implementation, Monitoring, Evaluation, Learning, and Reporting (PIMELR), and Human Rights Movement; Research Development, Human Resources Management, Web Development and Social Media Strategic.

Personal Contact

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Date of birth

Ujung Pandang, 28-08-1981

Experience

Perhimpunan Filantropi Indonesia / Program & Communication Manager

June 2016 - Present, DKI Jakarta

I started the position as a program manager until February 2018, since then I was promoted into a Program and Communication Manager.

As a Program & Communication Manager, my job descriptions are:

- achieving operational objectives by contributing information and recommendations to strategic plans and reviews; preparing and completing work plans and action plans;
- resolving internal and external program and communication problems; completing organizational audits and donor management;
- identifying trends of non-profit organizations and philanthropic institutions; determining organizational system improvements and implementing change;
- Meets financial objectives for the project and/ or program by forecasting requirements; preparing an annual budget and scheduling expenditures; analyzing variances in programmatic budgeting; and initiating corrective actions for the ongoing program.

I also taking part as a Human Resources Management Person in the organization, as my last educational background has equipped me with the needed skills.

Perkumpulan Arus Pelangi / Head of Knowledge Management, Information and Communication Technology

March 2012 - May 2016, DKI Jakarta

Responsibilities:

- Developing and Implementing Knowledge Management System;
- Coordinating Information and Communications Systems,

Documentations Technology for the Human Rights Cases and Discrimination regulations;

- Taking part in Organizations' Research & Publications:
- Holding responsibilities to build Information Management systems that will give benefit to the community in SOGIESC education and materiality disseminations.

Since 2016 until now, I am volunteering myself as an advisor in knowledge management, research and development, information and communication technology, etc.

PT. Mitra Elga Prima / Head of E-Commerce

June 2014 - May 2016, DKI Jakarta

Plan, execute, and finalize the online marketing projects according to strict deadlines and within budget, including acquiring resources and coordinating the efforts of team members and third-party or consultants in order to deliver projects according to plan, define the project's objectives and oversee quality control throughout its life cycle.

PT. Lion Super Indo / Deputy Store Manager

April 2006 - February 2012, DKI Jakarta

Daily, monthly, and annual store sales analysis and operations, purchase ordering and waste regulation system, store warehouse handling, supplier coordination, Human Resources Management and Staff administrations.

PT. Mayora Indah Tbk. / QC Supervisor

September 2004 - March 2006, DKI Jakarta

Performs professional work in inspecting, coordinating and monitoring quality control, sanitation, food safety and hygiene programs for PT. Mayora Indah Tbk factory; and performs related duties as required.

Education

Universitas Persada Indonesia - YAI / Magister in Science

2015 - Present, DKI Jakarta

- Thesis Finalization
- 3.59 GPA

Faculty of Psychology, Educational Psychology

Institut Pertanian Bogor (IPB) / bachelor's in science

1999 - 2012, Bogor

Faculty of Mathematics and Natural Science

Training

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- Knowledge Management – Yayasan Satu Dunia
 - Rainbow Fundraising – RFSL
 - Engaging the Special Procedures – ASEAN SOGIE Caucus
 - Grant Management on Research – Kemenristek Dikti (RisetPro)
 - Brokering Partnership – Partnership ID
 - Sustainability Reporting – Global Reporting Initiatives (GRI)